



Auburn, Maine

Conservation Commission

60 Court Street | Auburn, Maine 04210
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Minutes – October 20, 2020 **6:35, Community Room, Auburn City Hall**

1) Roll Call

- a) Present: Jordan Tate (Chair), Commissioners: Tizz Crowley, Amy Dietrich, Sam Boss, Jane Costlow.
- b) Absent: Michelle Melaragno (excused). Rhyanna Larose. Tony Beaulieu (Staff)

2) Public Comment/Guest Visitors. No guests and no comments.

3) Work Completed

- a) Welcome to Amy Dietrich, new Commission member; brief introductions shared by each Commission member.
- b) Annual report will be voted on at the November meeting. Final draft will be made available before the vote.

4) Work in Progress

a. Changes to Ordinance.

- i. Brief discussion of the status of the discussion, and of earlier proposals regarding the Commission's purpose and definitions of "conservation."
- ii. Motion to table until November meeting, when the ordinance will be voted on. Moved by Tizz, seconded by Jordan. Passed unanimously.

b. Strategic Plan.

- i. Brief overview/explanation by Jordan. Discussion of what our broad goals should be, also how to develop strategies to meet them, how we're going to engage the community.
- ii. Jordan will redistribute; next meeting we'll talk through key parts and hope to finalize.

c. Officer Nominations.

- i. Jordan moved to elect the following slate of officers. Jane seconded. Passed unanimously.
 - 1. Chair: Sam Boss
 - 2. Vice Chair: Jordan Tate
 - 3. Secretary: Jane Costlow
 - 4. Treasurer: Tizz Crowley.

- d. Open space registry:
 - i. Jane is still in conversation with Rosemary Mosher. She hopes to report an update at the November meeting.

5) Subcommittee/Related Interests Updates

- a. Parks/Cemeteries.
 - i. *A Parks Subcommittee report was submitted by Tizz Crowley which included these recommendations:*
 - 1. The Parks Subcommittee will not meet in person until at least February 2021.
 - 2. Individual Parks Subcommittee members are asked to forward any information or materials to Tizz for presentation at the next Conservation Commission meeting after the materials are received.
 - 3. Members of the Parks Subcommittee are asked to provide the following information over the next **three months**:
 - 4. Any proposed capital improvement projects that should be considered in the upcoming budget process
 - 5. Identify a park or two that you would be willing to review the City website information for the park
 - 6. Send any recommendations for work or activities we should incorporate into our 2021 calendar plans.
 - ii. *Cemeteries Workgroup report was submitted by Tizz Crowley which included these recommendations:*
 - 1. The Cemeteries Workgroup will not meet in person until at least February 2021.
 - 2. Individual Workgroup members are asked to forward any information or materials to Tizz for presentation at the next Conservation Commission meeting after the materials are received.
 - 3. Members of the Parks Subcommittee are asked to provide the following information over the next **three months**:
 - a. Recruit members who are interested in Auburn cemeteries, their history, and the preservation of these hallowed grounds.
 - b. Any proposed capital improvement projects that should be considered in the upcoming budget process.
 - c. Identify a Cemetery or two that you would be willing to review the City website information for the park.
 - d. Send any recommendations for work or activities we should incorporate into our 2021 calendar plans.
 - iii. Sam moved, Jordan seconded to accept Tizz' two reports and implement the recommendations. Passed unanimously.

- b. Lewiston Auburn Community Forest Board
- c. Littlefield Dam.
 - i. Gather at Lower Barker Dam Parking Lot at 4:00 on October 22 (Thursday) for tour with Eric Cousens. All appropriate meeting notices will be completed since there will be at least three Commissioners present.

6) New Business/Commissioner Comments

- a. There were no Commissioner comments. Due to the concerns about the Covid pandemic, it was agreed the Auburn Conservation Commission would not meet in person until at least the February 2021 meeting but would use zoom.

7) Motion to adjourn at 8:12.

Respectfully submitted,

A handwritten signature in cursive script that reads "Jane Costlow".

Jane Costlow
Auburn Conservation Commission Secretary

Next meeting is scheduled for November 17, 2020, at 6:00pm on zoom.